



Prepare • Empower • Inspire

BOARD MEETING

AGENDA – March 26, 2024

**7:00 p.m. - New Brunswick High School
1000 Somerset St., New Brunswick, NJ 08901**

Board: Dr. Caldwell, Mrs. Medina-Hernandez, Mr. Ortiz, Mrs. Seawood, Mrs. Solis, Mr. Spencer, Ms. Varela, Mr. Adorno, Ms. Sevilla.

Opening Announcement: Adequate public notice of this meeting was provided by the Secretary of the Board on February 13, 2024, to The Home News Tribune, and the Clerk of the City of New Brunswick. The time and location of this meeting and all meetings of this body are posted in City Hall, 78 Bayard Street, New Brunswick.

1. **Roll Call**
2. **Flag Salute**

Reminder: The next Regular Board of Education Meeting will be held **Tuesday, April 23, 2024, beginning at 7:00 PM** at New Brunswick High School in the Auditorium.

3. **Motion to open the Public Hearing on Budget**
4. **Presentation – Public Hearing on Budget**
 - 2024-2025 Budget Presentation – Ms. Dorenia D. Villalona
5. **Comments on the 2024-2025 Budget**
6. **Resolutions “a- b” on the 2024-2025 Budget**
 - a. Resolution – The New Brunswick Board of Education approves the final 2024-2025 Budget in the amount of \$297,703,784.
 - b. Resolution – The New Brunswick Board of Education approves the 2024-2025 Local Tax levy in the amount of \$37,113,400.
7. **Motion to close the Public Hearing on Budget**
8. **Performance**
 - March on the Arts – Paul Robeson Community School for the Arts
9. **Minutes**
 - February 20, 2024 – Monthly Board Meeting Minutes
 - March 5, 2024 – Preliminary Budget Meeting Minutes

10. **Superintendent's Report – Dr. Aubrey A. Johnson**
 - **Suspension and Attendance Report** – February 2024
 - **HIB Report – Resolution-** The New Brunswick Board of Education accepts and affirms the Superintendent's Harassment, Intimidation & Bullying Incident Report
11. **Student Representative Report – Miss Jadeline Perez**
12. **Facilities Committee Report – Mr. Edward Spencer, Chairperson**
13. **Athletic Committee Report – Ms. Patricia Varela, Chairperson**
 - *February 2024 Athletic Report*
14. **Curriculum/Policy Committee Report – Mrs. Emra L. Seawood, Chairperson**
15. **Educational Services Commission of NJ (ESCNJ) – Dr. Dale G. Caldwell, Representative**
16. **Public Comments**
17. **President's Report – Ms. Jennifer Sevilla**
18. **Consent Agenda (Resolutions "a – af")**
 - a. Resolution – The New Brunswick Board of Education hereby approves the application for the Sustainable NJ Grant money to purchase two (2) Hydroponic Systems for grades 6-8 for Blanquita B. Valenti Community School for the 2024-2025 school year.
 - b. Resolution – The New Brunswick Board of Education grants permission to apply for a grant offered by the New Jersey Department of Education (NJDOE) in the amount of \$11,990.00 to expand access to the Computer Science High School courses for use during the 2024-2025 school year.
 - c. Resolution – The New Brunswick Board of Education hereby approves two (2) Administrators and two (2) District Employees to attend the 2024 IEL National Community Schools and Family Engagement (CSxFE) Conference on May 28, 2024 – June 1, 2024, in Atlanta, GA, at a cost not to exceed \$8,000.
 - d. Resolution – The New Brunswick Board of Education hereby approves the addition of new locations to the District's List of Approved Field Trip Destinations for the 2023-2024 school year.
 - e. Resolution – The New Brunswick Board of Education hereby approves the continuation of the Foodcorps Program for grades 3-5 in the New Brunswick School District for the 2023-2024 SY, at no cost to the district.

- f. Resolution – The New Brunswick Board of Education hereby approves four (4) District Employees to attend the 2024 New Jersey Association for Gifted Children (NJAGC) on April 12, 2024 at Mercer County Community College, at a cost not to exceed \$996.
- g. Resolution – The New Brunswick Board of Education hereby approves the abolishment and adoption of policies and regulations to be presented on the first reading.
- h. Resolution – The New Brunswick Board of Education hereby approves one (1) District Employee from the Curriculum & Instruction Department to attend the 54th Annual Rutgers University Public Purchasing Educational Forum from April 23-24, 2024, in Atlantic City, NJ, at a cost not to exceed \$859.90.
- i. Resolution – The New Brunswick Board of Education hereby approves the listed contracted Child Care providers for Early Childhood Education Program for the 2024-2025 school year.
- j. Resolution – The New Brunswick Board of Education hereby proclaims April 6-12, 2024 as The Week of the Young Child.
- k. Resolution – The New Brunswick Board of Education authorizes the Business Administrator to discard obsolete and damaged computer equipment to Upcycle LLC., a recycling company that will pay the district if any equipment or parts are salvageable.
- l. Resolution – The New Brunswick Board of Education authorizes the Business Administrator to discard of the damaged items at McKinley Kindergarten Center.
- m. Resolution – The New Brunswick Board of Education approves two (2) District Employees and two (2) students from Paul Robeson Community School for the Arts to attend the SAVE Promise Club National Youth Summit Conference on April 19-21, 2024, in Charlotte, North Carolina, at a cost not to exceed \$3,915.
- n. Resolution – The New Brunswick Board of Education approves the collaboration with Roosevelt Elementary School, St. Peter's Healthcare Systems & the New Brunswick Police Department for a community garden at the Suydam Street Reform Church, at no cost to the district.
- o. Resolution – The New Brunswick Board of Education hereby approves one (1) District Employee from Roosevelt Elementary School to attend the NJTESOL/NJBE 2024 Spring Conference on May 29, 2024, at the Hyatt Regency, New Brunswick, at a cost not to exceed \$390.
- p. Resolution – The New Brunswick Board of Education hereby approves the additional Out-of-District Tuition contracts for the 2023-2024 school year.
- q. Revised Resolution – The New Brunswick Board of Education in compliance with N.J.A.S.C. 6A:26-12.3 approves the renewal applications for Weights and Measures for all district schools with an application fee of \$25.00 per school for the 2023-2024 SY (*previously adopted 12/19/2023*).

- r. Resolution – The New Brunswick Board of Education approves one (1) District Employee from Student Support Services to attend the New Jersey Applied Behavior Analysis Conference (NJABA) on April 25, 2024 & April 26, 2024 at The Palace at Somerset, in Somerset, NJ, at a cost not to exceed \$225.
- s. Resolution – The New Brunswick Board of Education hereby approves one (1) Administrator to attend the New Brunswick Sister Cities Association Delegation to Debrecen, Hungary on April 4-13, 2024, at a cost not to exceed \$3,970.
- t. Resolution – The New Brunswick Board of Education hereby approves the submission to apply for the Teacher Climate and Culture Grant that will provide up to \$200,000.00 to reduce administrative tasks of certified staff to create a more sustainable, healthy work environment.
- u. Resolution – The New Brunswick Board of Education hereby approves the three (3) year service agreement for the chillers with Johnson Controls, Inc., for the period May 1, 2024 – April 30, 2027, at a total cost not to exceed \$109,736.
- v. Resolution – The New Brunswick Board of Education hereby approves the three (3) year service agreement for the district wide controls (Metasys) with Johnson Controls, Inc., for the period May 1, 2024 – April 30, 2027, at a total cost not to exceed \$188,401.
- w. Revised Resolution – The New Brunswick Board of Education authorizes Shore Point Architecture, P.A., to execute change order AIA 001 for CO #1 with All Coast Service, Inc., an increase amount of \$5,591.18, for a new contract value of \$923,761.18.
- x. Resolution – The New Brunswick Board of Education hereby appoints the Director of Facility Design & Construction and the Director of Digital Learning & Innovation as co-leads of the District Green Team in participation with the Sustainable Jersey for Schools Certification Program.
- y. Resolution – The New Brunswick Board of Education hereby approves the Purchasing Specialist to attend the 54th Annual Rutgers University Public Purchasing Educational Forum from April 23-25, 2024, in Atlantic City, NJ, at a cost not to exceed \$1,062.50.
- z. Resolution – The New Brunswick Board of Education hereby approves the submittal of the additional parental contracts to the Middlesex County Office of Education, at a daily rate of \$124 per day, for the remainder of the 2023-2024 school year.
- aa. Resolution – The New Brunswick Board of Education hereby approves the revised District's Sustainability Policy to include the Green Building Policy sub-section to be presented and adopted on the first reading.
- ab. Resolution – The New Brunswick Board of Education hereby approves Sunwest Rehab Co., dba Southwest Medical & Rehab to purchase medical devices and products for the 2023-2024 SY, at a cost not to exceed \$6,600.

- ac. Resolution – The New Brunswick Board of Education hereby approves one (1) Administrator from the Business Office to attend the NJASBO Annual Conference on June 5-7, 2024, in Atlantic City, NJ, at a cost not to exceed \$1,250.
- ad. Resolution – The New Brunswick Board of Education and the New Brunswick Education Association (NBEA) hereby approves the listed sidebar addendum to the 2022-2025 NBEA Contract.
- ae. Resolution – The New Brunswick Board of Education approves three (3) Memorandums of Understanding from Big Brothers Big Sisters of Monmouth & Middlesex Counties Mentoring Programs for the 2024-2025 SY, at a cost not to exceed \$30,000.
- af. Resolution – The New Brunswick Board of Education hereby accepts the Deed conveying the property adjacent to New Brunswick High School, Block 558, Lot 9 to the Board for the sum of \$1.00.

19. Finance Committee Report – Mrs. Diana Solis, Chairperson

- *Approval of March 26, 2024, Finance Report*

20. Resolution for Closed Session

WHEREAS, the Open Public Meeting Act, **N.J.S.A. 10:4-6** provides that certain matters of a public body may be discussed in closed session; and

WHEREAS, the Board of Education intends to discuss matters as follows:

- 1. Personnel Matters
- 2. Matters of Attorney/Client Privilege

NOW, THEREFORE, BE IT RESOLVED that the aforesaid subjects shall be discussed in closed session by this Board of Education and administrative staff, and the minutes of said closed session discussion will be made available to the public when the reasons for the non-disclosure in accordance with the Open Public Meetings Act no longer exist.

RESUME PUBLIC SESSION

21. Personnel Committee Report – Mr. Benito Ortiz, Chairperson

Resolution – The New Brunswick Board of Education approves the March 26, 2024, Personnel Report.

22. Adjournment

CLOSED SESSION
a. Board Attorney Report
b. Personnel Report

RESOLUTION

To Approve the Final 2024-2025 Budget

WHEREAS, the New Brunswick Board of Education is required to submit a budget to the New Jersey Department of Education for the 2024-2025 school year which contains all revisions to the 2023-2024 current school year budget, and;

WHEREAS, the 2023-2024 revised budget totals \$300,646,609.

WHEREAS, the proposed 2024-2025 budget totals \$297,703,784.

NOW, THEREFORE, BE IT RESOLVED, the New Brunswick Board of Education hereby approves the final 2024-2025 budget in the amount of \$297,703,784.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

res_budget_final

RESOLUTION

To Approve the 2024-2025 Local Tax Levy

WHEREAS, the 2023-2024 tax levy is \$36,300,000; and

WHEREAS, the necessary tax levy for approval in the 2024-2025, budget is \$37,113,400; and

WHEREAS, this is an increase of \$92.00 per year for average households valued at \$263,195.

NOW, THEREFORE, BE IT RESOLVED, the New Brunswick Board of Education approves the tax levy of \$37,113,400 for the 2024-2025 fiscal year.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

res taxlevy

RESOLUTION

**TO APPROVE THE APPLICATION FOR THE SUSTAINABLE NJ GRANT MONEY TO
PURCHASE TWO HYDROPONIC SYSTEMS FOR GRADES 6-8 FOR
BLANQUITA B. VALENTI COMMUNITY SCHOOL FOR SY 2024-2025**

WHEREAS, the New Brunswick Board of Education wishes to provide the best possible resources to all of our students; and,

WHEREAS, the 2024-2025 Hydroponics system provides education via the Science curriculum including concepts in Biology, Chemistry, Engineering, etc; and,

WHEREAS, this program will be conducted with students in grades 6-8, as part of their science education classes during the 2024-2025 school year.

NOW, THEREFORE, BE IT RESOLVED, that the New Brunswick Board of Education approves the application for the Sustainable NJ Grant.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

Requested By: Ellen Treadway, Principal, Blanquita B. Valenti Community School

RESOLUTION

**TO APPROVE AN APPLICATION FOR GRANT SUBMISSION
EXPANDING ACCESS TO THE COMPUTER SCIENCE HIGH SCHOOL COURSES**

WHEREAS, the New Jersey Department of Education (NJDOE) is offering a grant opportunity expanding access to Computer Science High School courses; and,

WHEREAS, this grant will provide funding to develop and implement one or more new high-quality computer science education courses aligned with the NJ Student Learning Standards in Computer Science (NJSLS-CS); and,

WHEREAS, the New Brunswick Board of Education is committed to providing increased access to advanced technology education, improved academic performance, enhanced college and career readiness, fostering inclusivity and diversity in STEM, and creating a positive community impact; and,

WHEREAS, through this grant, the district aims to equip students with the necessary skills and knowledge to succeed in a rapidly evolving digital world while promoting diversity and equity in STEM education.

NOW THEREFORE BE IT RESOLVED, that the New Brunswick Board of Education hereby grants permission to apply for this grant in the amount of \$11,990.00, to be utilized during the 2024-2025 school year.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

Requested by: Carla Segarra, Director of Digital Learning & Innovation

RESOLUTION

To Approve Two (2) District Administrators, One (1) FACE Coordinator and Two (1) Family Liaisons to Attend the 2024 IEL National Community Schools and Family Engagement (CSxFE) Conference in Atlanta, GA on May 28, 2024 - June 1, 2024

WHEREAS, the New Brunswick Board of Education supports professional development that enhances our students’ school day services and supports families of our students who are economically disadvantaged; and,

WHEREAS, the 2024 IEL National Community Schools and Family Engagement (CSxFE) Conference will provide strategies in the following areas:

- Learning and networking opportunities designed to increase their knowledge of family engagement, community schools and other whole-child strategies.
- Sharpen skill sets to lead collaboratively, implement effective strategies, strengthen family-school-community partnerships, and co-create a new normal that eliminates inequities of access and opportunity.

WHEREAS, the following staff members will be attending the Conference:

- Gisela Cancia, Principal
- Elizabeth Nuñez, Science Supervisor
- Erlinda Zeledon, FACE Coordinator:
- Seneida Belton, Family Liaison

WHEREAS, the costs for attending the conference are as follows:

- Registration - \$2,760.00 (\$600.00 + \$90 Site-Visit = \$690.00 x 4)
- Airfare/Lodging - \$2,359.12 (\$648.33 x 2) + (\$531.23 x 2)
- Meals - \$1,332.00 (\$333.00 x 4)
- Uber/Taxi: \$1,116.00 (\$372.00 x 3)
- Mileage - \$90.60 (48.2 Miles (24.1 miles each way) x \$0.47/mi = \$22.65 x 4)

NOW THEREFORE BE IT RESOLVED, that the New Brunswick Board of Education authorizes the staff members listed above to attend the 2024 IEL National Community Schools and Family Engagement (CSxFE) Conference at an approximate cost not to exceed \$8,000.00.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

Requested by: Virginia L. Hill, Assistant Superintendent for C&I

RESOLUTION

TO ADD NEW LOCATIONS TO THE NBPS LIST OF APPROVED
FIELD TRIP DESTINATIONS

WHEREAS, educational research draws a strong connection between a child's experiential knowledge base, which may be enhanced through field trips, and the child's ability to draw upon these connectors to strengthen and increase his/her academic achievement; and,

WHEREAS, the Board of Education has established a list of all approved field trip destinations.

NOW, THEREFORE, BE IT RESOLVED, that the New Brunswick Board of Education hereby approves the addition of the locations listed below to the District's List of Approved Field Trip Destinations.

Planetarium: Jonas Salk Middle School
155 W Greystone Road
Old Bridge, NJ 08857

Johnson & Johnson - Janssen R&D Spring House
1400 McKean Road
Lower Gwynedd Township, PA 19002

Garret Mountain Reservation
8 Mountain Avenue
Woodland Park, NJ 07424
(JROTC)

Trail Blazer Camps
210 Deckertown, Turnpike
Montague, NJ 07827

South Mountain Reservation
Cherry Lane
West Orange, NJ 07052
(JROTC)

Rose Mountain Care Center
27 US-1 South
New Brunswick, NJ 08901

Columbia University
116th & Broadway
New York, NY 10027

Centenary University
400 Jefferson Street
Hackettstown, NJ 07840

Skyscape
928 8th Avenue
New York, NY 10019

Neil Simon Theatre
250 West 52nd Street
New York, NY 10019

Museum of Illusions
77 8th Avenue
New York, NY 10014

Gateway Regional High School
775 Tanyard Road
Woodbury Heights, NJ 08096

Jenkinson's Adventure Lookout
300 Ocean Avenue
Point Pleasant Beach, NJ 08742

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

RESOLUTION

**TO APPROVE THE CONTINUATION OF THE FOODCORPS PROGRAM FOR
GRADES 3-5 IN THE NEW BRUNSWICK SCHOOL DISTRICT FOR SY 2023-2024**

WHEREAS, the New Brunswick Board of Education wishes to provide the best possible resources to all of our students; and,

WHEREAS, the Foodcorps program provides gardening, nutrition, and science education via Learning through Gardening; and,

WHEREAS, this program will be conducted with students in grades 3-5, as part of their science and health education classes, during class sessions in the 2023-2024 school year.

NOW, THEREFORE, BE IT RESOLVED, that the New Brunswick Board of Education approves the continuation of the Foodcorps program for SY 2023-2024, at no cost to the district.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

Submitted by: Virginia L. Hill, Assistant Superintendent of C&I (djg)

RESOLUTION

To Approve (4) District Employees to Attend the 2024 New Jersey Association for Gifted Children (NJAGC) at Mercer County Community College

WHEREAS, the New Brunswick Board of Education supports professional development that reflects current educational standards and a more rigorous curriculum; and,

WHEREAS, the NJAGC Conference 2024 will provide resources in building successful classrooms and sharing best practices for our gifted learners; and,

WHEREAS, the cost for attending this conference is \$249.00 per person for the staff members listed below:

- Nadine Sanchez, Director of Curriculum & Instruction
- Evelina Hadley, Supervisor of Bilingual Education
- Luisa Ambrosio, 7th Grade Gifted & Talented Teacher
- Kimberly Hagen, 6th Grade Gifted & Talented Teacher

NOW, THEREFORE, BE IT RESOLVED, that the New Brunswick Board of Education approves the employees listed above to attend the New Jersey Association for Gifted Children Conference 2024 on April 12, 2024 at Mercer County Community College, at a total cost not to exceed \$996.00.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

Requested By: Nadine Sanchez, Director of Curriculum & Instruction

RESOLUTION

To Approve the Abolishment and Adoption of Policies and Regulations

WHEREAS, the New Brunswick Board of Education approves the abolishment and adoption of policies and regulations.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the following policies and regulations be presented, abolished and adopted on the first reading:

Abolished:

- ☐ P5755 Equity in Educational Programs and Services (M)

Adopted:

- ☐ P&R 2431.4 Prevention and Treatment of Sports-Related Concussions & Head Injuries (M) (Revised)
- ☐ P7610 Vandalism (Revised)
- ☐ R7610 Vandalism **(New)**
- ☐ P9323 Notification of Juvenile Offender Case Disposition (Revised)
- ☐ P7461 District Sustainability Policy (Revised)

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

Requested by: Virginia L. Hill, Assistant Superintendent of Curriculum & Instruction (djg)

2431.4 PREVENTION AND TREATMENT OF SPORTS-RELATED
CONCUSSIONS AND HEAD INJURIES

A concussion is a traumatic brain injury caused by a blow or motion to the head or body that disrupts the normal functioning of the brain and can cause significant and sustained neuropsychological impairments including, but not limited to, problem solving, planning, memory, and behavioral problems. In order to ensure safety, it is imperative that student-athletes participating in a program of athletic competition, coaches, and parents are educated about the nature and treatment of sports-related concussions and other head injuries. Allowing a student-athlete to return to a program of athletic competition before recovering from a concussion increases the chance of a more serious brain injury.

This Policy and Regulation 2431.4 are consistent with the requirements of N.J.S.A. 18A:40-41.1 et seq., the New Jersey Department of Education Model Policy and Guidance for Districts on the Prevention and Treatment of Sports-Related Head Injuries and Concussions, and the recommendations developed by the Center for Disease Control and Prevention (CDC).

For the purpose this Policy and Regulation 2431.4, “program of athletic competition” shall include any competition or practice in high school interscholastic athletic programs, middle school interscholastic athletic programs where school teams or squads play teams or squads from other school districts, intramural athletic programs within a school or among schools in the district, and any cheerleading program or activity in the school district.

For the purpose of this Policy and Regulation 2431.4, “student-athlete” shall mean any student enrolled in a public or nonpublic school in New Jersey who is a participant in a program of athletic competition organized by the school district.

The staff member supervising the program of athletic competition shall take steps to prevent concussions and head injuries; ensure student-athletes have appropriate supervision and safety equipment; and ensure student-athletes avoid unsafe conditions.

School staff members supervising programs of athletic competition; licensed athletic trainers; nurses; and school/team physicians shall be trained on the possible signs or symptoms of a concussion. Any possible signs or symptoms of a concussion shall be reported by the student-athlete or an observer to the staff member supervising the program of athletic competition; athletic trainer; school/team physician; school nurse; and/or parent.

The district will adopt an Interscholastic Head Injury Training Program to be completed by the school/team physician, licensed athletic trainer, coaches, and other appropriate district personnel pursuant to N.J.S.A. 18A:40-41.2.

Pursuant to N.J.S.A. 18A:40-41.4, a student-athlete who participates in a program of athletic competition and who sustains or is suspected of having sustained a concussion or other head injury

while engaged in a program of athletic competition shall be immediately removed from the program of athletic competition by the staff member supervising the program or athletic competition. A student-athlete who was removed from a program of athletic competition shall not participate in further programs of athletic competition until the student-athlete: is examined by a physician or other licensed healthcare provider trained in the evaluation and management of concussions; receives written medical clearance from a physician trained in the evaluation and management of concussions to return to a program of athletic competition; and progresses through the steps outlined in the CDC's Six-Step Return to Play Progression. The student-athlete's written medical clearance shall be reviewed and approved by the school physician.

School personnel shall contact the parent of a student-athlete to inform them of a suspected sports-related concussion or head injury as soon as possible after the incident. School personnel shall provide the parent with a checklist or copy of the return to play protocols outlined in this Policy and Regulation 2431.4.

The student-athlete may not begin the CDC's Six-Step Return to Play Progression until the student-athlete receives a medical examination, provides the required written medical clearance, and the medical clearance is approved by the school physician.

Some symptoms may require immediate medical treatment. Emergency medical responders (911) shall be called if the student-athlete is experiencing a deterioration of symptoms; loss of consciousness; direct neck pain associated with the injury; or any other symptom that may require immediate medical treatment.

The district will provide temporary support to a student-athlete that has sustained a concussion or other head injury.

The Commissioner of Education and Commissioner of Health educational fact sheet that provides information concerning the use and misuse of opioid drugs in the event a student-athlete is prescribed an opioid for a sports-related injury shall be provided to the parents of student-athletes. The district shall obtain a signed acknowledgement of receipt by the student-athlete and their parent in accordance with the provisions of N.J.S.A. 18A:40-41.10.

The Board shall review this Policy and Regulation 2431.4 annually and update as necessary to ensure it reflects the most current information available on the prevention, risk, and treatment of sports-related concussions and head injuries pursuant to N.J.S.A. 18A:40-41.3.

The district shall provide a copy of this Policy and Regulation 2431.4 to all youth sports team organizations that operate on school grounds. In accordance with the provisions of N.J.S.A. 18A:40-41.5, the district shall not be liable for the injury or death of a person due to the action or inaction of persons employed by, or under contract with, a youth sports team organization that operates on school grounds, if the youth sports team organization provides the school district proof of an insurance policy of an amount of not less than \$50,000 per person, per occurrence insuring the youth sports team organization against liability for any bodily injury suffered by a person and a statement of compliance with this Policy and Regulation 2431.4.

Pursuant to N.J.S.A. 18A:40-41.5 and for the purpose of this Policy, a “youth sports team organization” means one or more sports teams organized pursuant to a nonprofit or similar charter or which are member teams in a league organized by or affiliated with a county or municipal recreation department.

New Jersey Department of Education Model Policy and Guidance for Districts on the Prevention and Treatment of Sports-Related Head Injuries and Concussions – August 2023

N.J.S.A. 18A:40-41.1; 18A:40-41.2; 18A:40-41.2a;

18A:40-41.3; 18A:40-41.3a; 18A:40-41.4;

18A:40-41.5

Adopted: 20 December 2011

Revised: 17 September 2013

Revised: 28 March 2023

Revised: 26 March 2024

R 2431.4 PREVENTION AND TREATMENT OF SPORTS-RELATED
CONCUSSIONS AND HEAD INJURIES

The following procedures shall be followed to implement N.J.S.A. 18A:40-41.1 et seq., the New Jersey Department of Education Model Policy and Guidance for Districts on the Prevention and Treatment of Sports-Related Head Injuries and Concussions, and Policy 2431.4.

A. Prevention

1. The following steps may be taken to prevent concussions and head injuries and ensure the safety of student-athletes:
 - a. Limit the number of stunts during cheerleading practice.
 - (1) When stunting is performed, spotters shall be used and the surface shall be soft and in good condition; and
 - (2) Safe stunting techniques shall be taught and student-athletes shall not be permitted to attempt new or difficult stunts without proper instruction and a coach on hand.
 - b. Ensure student-athletes have appropriate supervision during practices and a designated safe practice facility in good condition for the activity.
 - c. Ensure the use of appropriate fitted and maintained safety equipment.
- d. Ensure student-athletes avoid unsafe actions such as:
 - (1) Hitting another student-athlete in the head;
 - (2) Using their head to contact another student-athlete;
 - (3) Making illegal contacts; and
 - (4) Trying to injure or put another student-athlete at risk for injury.
- e. Limit the amount of contact during practices. This may include:
 - (1) Limiting the amount of practice time that includes scrimmages or full-speed drills.

- f. Teach student-athletes proper techniques and ways to avoid hits to the head.
- g. Keep a close eye on student-athletes in positions that are at increased risk for concussion to help spot a potential concussion.

B. Possible Signs or Symptoms of Concussion

1. Some mild traumatic brain injuries and concussion symptoms may appear right away, while others may not appear for hours or days after the injury. These symptoms may be observed by coaches, licensed athletic trainers, school/team physicians, school nurses, teachers, parents, or a teammate. Below are a few examples of possible signs and symptoms of a concussion:

- a. The student-athlete grabs or holds head after a play or hit - "Hands to Head";
- b. The student-athlete appears to be "shaking it off";
- c. The student-athlete appears dazed or "foggy";
- d. The student-athlete forgets plays or demonstrates short term memory difficulty;
- e. The student-athlete cannot recall injury or events just before or just after the injury;
- f. The student-athlete answers questions slowly or inaccurately;
- g. The student-athlete has a headache;
- h. The student-athlete is nauseous or is vomiting;
- i. The student-athlete is experiencing balance problems or dizziness;
- j. The student-athlete is experiencing double vision or changes in vision;
- k. The student-athlete is experiencing sensitivity to light or sound/noise;
- l. The student-athlete is feeling sluggish or foggy;
- m. The student-athlete is having difficulty with concentration and short-term memory;
- n. The student-athlete is experiencing sleep disturbance; and

- o. The student-athlete is experiencing irritability and/or mood changes.
- 2. Any possible signs or symptoms of a concussion shall be reported by the student-athlete participating in a program of athletic competition to the coach(es), athletic trainer, school or team physician, school nurse, and/or parent.

C. Treatment

- 1. Pursuant to N.J.S.A. 18A:40-41.4, a student-athlete who participates in a program of athletic competition and who sustains or is suspected of having sustained a concussion or other head injury while engaged in a program of athletic competition shall be immediately removed from the program of athletic competition by the staff member supervising the program of athletic competition.
- 2. The staff member supervising the student-athlete during the program of athletic competition shall immediately contact the school physician, athletic trainer, or school nurse to examine the student-athlete.
- 3. Emergency medical responders (911) shall be called if the student-athlete is experiencing a deterioration of symptoms, loss of consciousness, or direct neck pain associated with the injury pursuant to D. below.
- 4. A student-athlete who is removed from a program of athletic competition shall not participate in further programs of athletic competition until:
 - a. The student-athlete is evaluated by a physician or other licensed healthcare provider trained in the evaluation and management of concussions and receives written clearance from a physician trained in the evaluation and management of concussions to return to the program of athletic competition; and
 - (1) The student-athlete's written medical clearance from a physician must indicate a medical examination has determined:
 - (a) The student-athlete's injury was not a concussion or other head injury, the student-athlete is asymptomatic at rest, and the student-athlete may return to regular school activities and is no longer experiencing symptoms of the injury while conducting those activities; or
 - (b) The student-athlete's injury was a concussion or other head injury and the student-athlete's physician will monitor the student-athlete to determine when the student-athlete is asymptomatic at rest and when the student-athlete may return to regular school activities and is no longer experiencing symptoms of the injury while conducting those activities.

(2) The student-athlete's written medical clearance shall be reviewed and approved by the school physician.

(3) A student-athlete who has suffered a concussion or other head injury may not begin the CDC's Six-Step Return to Play Progression as outlined in E. below until the student-athlete receives a medical examination and provides the required written medical clearance to the Principal or designee.

(4) A written medical clearance not in compliance with the provisions of C.4.a. above will not be accepted.

b. A student-athlete who has suffered a concussion or other head injury returns to regular school activities without the need for additional support and is no longer experiencing symptoms of the injury when conducting those activities.

(1) If school is in session, a student-athlete who has suffered a concussion or other head injury must return to regular school activities without symptoms or need for additional support before returning to a program of athletic competition as part of the CDC's Six-Step Return to Play Progression.

(2) If school is not in session, a student-athlete who has suffered a concussion or other head injury must return to their normal daily activities without symptoms as part of the CDC's Six-Step Return to Play Progression.

D. Symptoms Requiring Immediate Medical Assessment (911/Emergency Evaluation)

1. The following symptoms requiring immediate medical assessment include, but are not limited to:

a. The student-athlete loses consciousness;

b. The student-athlete has a headache that gets worse and does not go away;

c. The student-athlete is experiencing weakness, numbness, decreased coordination, convulsions, or seizure;

d. The student-athlete is experiencing repeated vomiting and/or intractable retching;

e. The student-athlete is slurring speech or exhibiting unusual behavior (disoriented);

- f. The student-athlete has one pupil (the black part in the middle of the eye) larger than the other; and
- g. The student-athlete cannot recognize people or places and/or gets confused, restless, or agitated.

E. CDC's Six-Step Return to Play Progression for Students Who Have Suffered a Concussion or Other Head Injury

1. The return of a student-athlete to a program of athletic competition shall be in accordance with the CDC's Six-Step Return to Play Progression recommendations and any subsequent changes or other updates to those recommendations as developed by the CDC. Recovery is individual.

- a. As applicable, the student-athlete's treating healthcare provider may guide the student-athlete through the return to play protocol while experiencing mild symptoms as part of the treatment.
- b. In addition, the student-athlete's treating healthcare provider may adjust the treatment plan prior to Step Six, full return to competition.
- c. Clearance from a student-athlete's physician trained in the evaluation and management of concussions is required before returning to full competition.

2. Six-Step Return to Play Progression

a. Step 1: Back to Regular Activities

The student-athlete is back to their regular activities (such as school).

b. Step 2: Light Aerobic Activity

The student-athlete shall begin with light aerobic exercise only to increase a student-athlete's heart rate. This means about five to ten minutes on an exercise bike, walking, or light jogging. No weightlifting at this point.

c. Step 3: Moderate Activity

The student-athlete shall continue with activities to increase a student-athlete's heart rate with body or head movement. This includes moderate jogging, brief running, moderate-intensity stationary biking, or moderate-intensity weightlifting (less time and/or less weight from their typical routine).

d. Step 4: Heavy, Non-Contact Activity

The student-athlete shall add heavy, non-contact physical activity, such as sprinting/running, high-intensity stationary biking, regular weightlifting routine, or non-contact sport-specific drills (in three planes of movement).

e. Step 5: Practice & Full Contact

The student-athlete may return to practice and full contact (if appropriate for the sport) in controlled practice.

f. Step 6: Competition

The student-athlete may return to competition.

3. It is important for a student-athlete's parent(s), coach(es), and teachers to watch for concussion symptoms after each day's Six-Step Return to Play Progression activity.

4. A student-athlete should only move to the next step if they do not exhibit any new symptoms at the current step.

5. If a student-athlete's symptoms return or if they develop new symptoms, this could be a sign the student-athlete is overexerting. The student-athlete shall stop these activities and the student-athlete's medical provider shall be contacted. After more rest and no concussion symptoms, the student-athlete can start at the previous step.

F. Temporary Supports for Student-Athletes with Sports-Related Head Injuries or Concussions

1. Initial rest followed by a gradual return to activity during healing is recommended. Accordingly, consideration of the cognitive effects in returning to the classroom is also an important part of the treatment of sports-related concussions and head injuries.

2. Mental exertion increases the symptoms from concussions and affects recovery. To recover, cognitive rest is just as important as physical rest. Reading, studying, computer usage, texting, even watching movies if a student-athlete is sensitive to light/sound, can slow a student-athlete's recovery. Managing the symptoms through a balance of rest and activity is the key to recovery.

a. The district will provide support for student-athletes diagnosed with a concussion.

b. The student-athlete's health care provider will handle short-term medical accommodations.

3. Collaboration between the student-athlete's health care provider and the school may be necessary. If accommodations are needed for an extended time, the district may want to consider implementing accommodations via a formalized 504 plan.

4. The Principal or designee may address the student-athlete's cognitive needs in the following ways:

- a. Limit the student-athlete's screen time;
- b. Have the student-athlete take rest breaks as needed;
- c. Have the student-athlete spend fewer hours at school;
- d. Provide the student-athlete more time to take tests or complete assignments. (All courses should be considered);
- e. Provide the student-athlete help with schoolwork;
- f. Reduce the student-athlete's time spent on the computer, reading, and writing;
- g. Provide or grant the student-athlete early passing time to avoid crowded hallways; and/or
- h. Allow the student-athlete extra time to complete tests or coursework.

5. These supports and/or short-term medical accommodations may be addressed in an individualized healthcare plan for a student-athlete who has suffered a concussion or other head injury.

6. Concussions affect several aspects of brain function, including cognition, balance and coordination, visual tracking and processing, behavior, and others. The symptoms experienced, difficulties faced, and timeline for recovery will vary for each individual.

7. A brief period of relative rest followed by a gradual return to lighter activities is generally considered the best "medicine" for healing concussions or other head injuries. This may include relative rest from both physical and cognitive activities. Each injury, and therefore each treatment plan, is different. School personnel, in collaboration with the student-athlete, parents, and the student-athlete's health care provider, are in the best position to create flexible, temporary supports to meet the needs of each student-athlete.

G. Education

1. The CDC offers tips for health professionals and educators on their website. Interscholastic Head Injury Training Programs are available via the CDC website or the National Federation of State High School Associations.

2. This training shall be completed by the school/team physician, licensed athletic trainer, school nurses, coaches, and other relevant school personnel.

H. Other Considerations

1. Educational information for student-athletes on the prevention of concussions shall be reviewed.
2. The importance of early identification and treatment of concussions to improve recovery shall be reinforced.
3. School personnel shall contact the student-athlete's parent and inform them of the suspected sports-related concussion or head injury before allowing the student-athlete to go home after a program of athletic competition.
4. School personnel shall provide the parent of the student-athlete with a checklist or copy of the return to play protocols including the requirement of written clearance from a physician trained in the evaluation and management of concussions before the student-athlete is able to return to a program of athletic competition.

I. Interscholastic Head Injury Training Program

1. The district will adopt an Interscholastic Head Injury Training Program to be completed by the school/team physician, licensed athletic trainer, coaches, and other appropriate district personnel pursuant to N.J.S.A. 18A:40-41.2. The training program shall include:
 - a. The recognition of the signs of head and neck injuries, concussions, and second impact syndrome; and
 - (1) Pursuant to N.J.S.A. 18A:40-41.1.d., if a student-athlete sustains a second concussion while still having symptoms of a previous concussion, it can lead to the severe impairment and even the death of the student-athlete, and is referred to as second-impact syndrome.
 - b. The CDC's Six-Step Return to Play Progression or any subsequent changes or other updates developed by the CDC.

J. "Return to Play Progressions" vs. "Therapeutic Progressions"

1. In many cases, after the initial rest period, concussed individuals may be encouraged to resume limited activities, including light physical and cognitive activities, even in the presence of some continued symptoms. This may be referred to as "therapeutic progressions," and while some of the activities may overlap with the CDC's Six-Step Return to Play Progression, it is different in the goals and intent from "return to play."

- a. “Return to play” progressions are intended to test the concussed individual's readiness to perform the activity correctly, and to do so with no symptoms.
- b. “Therapeutic” progressions are intended to help the individual recover and to help them improve their performance and tolerance to those activities. This may take several days, or longer, at any given step.
- c. “Therapeutic progressions” should be recommended and supervised by a health care provider familiar with the evaluation and management of concussions, and monitored by a team including the student-athlete, parents, health care provider, and school personnel. Adjustments to the program should be in response to the student-athlete's overall symptom load and progress. It should be remembered that student-athletes may progress at different rates for various aspects of their injury, such as tolerating light to moderate aerobic activity before tolerating being in the classroom, or tolerating schoolwork done at home before tolerating the classroom and school environment. Of note, progressions in one aspect of the treatment plan can have a positive effect on other areas as the brain is returning to a more typical overall level of function. A successful treatment plan is one that can adapt appropriately for each student-athlete.

K. Educating the Community on the District Sports-Related Concussions and Head Injuries Policy

1. The Board shall review Policy 2431.4 and this Regulation annually, and update as necessary to ensure Policy 2431.4 and this Regulation reflect the most current information available on the prevention, risk, and treatment of sports-related concussions and head injuries.
2. The district may provide regular education and training for staff including administrators, teachers, paraprofessionals, and school counselors regarding concussions and other head injuries as head injuries can happen at any time during the school day or outside of school.
3. The district is in a unique position to promote healthy behaviors. The district can embed education related to the prevention and treatment of concussions and head injuries through the New Jersey Student Learning Standards Comprehensive Health and Physical Education Standard 2.3 – Safety. In addition, N.J.S.A. 18A:6-2 requires education in accident and fire prevention and N.J.S.A. 18A:35-5 requires education in injury or illness emergencies.

Adopted: 20 December 2011

Revised: 28 March 2023

Revised: 26 March 2024

7610 VANDALISM

The Board of Education believes all school district property should be respected and all persons who use or have access to school district property should respect such property and take pride in the institutions of this community and the schools of this district.

Any person who purposely or knowingly damages school district property or damages school district property recklessly or negligently in the employment of fire, explosives, or another dangerous means listed in accordance with N.J.S.A. 2C:17-2 or purposely or recklessly tampers with the tangible property of the school district so as to endanger school district property shall be reported to the appropriate law enforcement agency. Pursuant to N.J.S.A. 18A:37-3, the parent(s) of any minor who shall injure any public or nonpublic school property shall be liable for damages for the amount of injury to be collected by the Board or the owner of the premises in any Court of competent jurisdiction, together with costs of suit.

A person convicted of an offense of criminal mischief that involves an act of graffiti may, in addition to any other penalty imposed by the Court, be required to pay the school district monetary restitution in the amount of the pecuniary damage caused by the act of graffiti and to perform community service, which may include removing the graffiti from the property, in accordance with N.J.S.A. 2C:17-3.c. If community service is ordered by the Court, it shall be for either not less than twenty days or not less than the number of days necessary to remove the graffiti from the property.

A person who purposely defaces or damages district property with any symbol that exposes persons to violence, contempt, or hatred on the basis of any of the protected categories listed at N.J.A.C. 6A:7-1.1(a) a crime and shall be reported to the appropriate law enforcement agency in accordance with Policy and Regulation 8465, N.J.A.C. 6A:16-6.3, and the Memorandum of Agreement with Local Law Enforcement.

The Board may also report to the appropriate law enforcement agencies any person whose vandalism of school property is serious or chronic.

N.J.S.A. 2C:33-10 N.J.S.A. 18A:34-2; 18A:37-3
N.J.A.C. 6A:7-1.1; 6A:7-1.3; 6A:16-6.3

Adopted: 18 May 2004
Revised: 26 March 2024

R 7610 VANDALISM

A. Definitions

1. "Vandalism" means the willful and malicious acts of any person that result in the destruction, defacement, or damage of any property, real or personal, belonging to or entrusted to the Board of Education. Vandalism includes arson and acts of graffiti.
2. "Arson" means the willful and malicious burning or setting on fire of any building or part of any building owned or operated by the Board, by any person.
3. "Act of graffiti" means the drawing, painting, or making of any mark or inscription on school district real or personal property without the permission of the school district.

B. Reporting Vandalism

1. Any school employee who has reason to believe an act of vandalism has occurred shall immediately report that belief or suspicion to the Principal of the affected building or, if the vandalism occurs at a facility other than a school, the supervisor in charge of the facility.
2. The Principal or supervisor shall promptly institute an investigation of the report by taking these steps as appropriate to the extent and seriousness of the vandalism:
 - a. Requesting the reporting employee to file a report of the evidence giving rise to their belief or suspicion that vandalism has occurred;
 - b. Visiting the site of the vandalism and examining its extent, taking photographs as necessary;
 - c. Determining and recording the names of witnesses, if any;
 - d. Interviewing witnesses and requesting their written reports of events;
 - e. Assessing the costs of repair and replacement of any parts of the building, furnishings, and/or equipment; and
 - f. Questioning the person(s), if any, identified as having caused the vandalism.

3. The Principal will complete and file with the Superintendent a detailed vandalism and property damage report.
4. The Principal will notify law enforcement when appropriate and in accordance with applicable laws.

C. Penalties and Restitution

1. A student who vandalizes school property is subject to discipline, which may include suspension or expulsion, in accordance with Board Policy, Board Regulation, and law.
2. A student who vandalizes school property will be held liable for any damages caused by the act of vandalism.
3. The parent(s) of any minor who shall injure any public or nonpublic school property shall be liable for damages for ~~to~~ the amount of the injury to be collected by the Board or the owner of the premises in any Court of competent jurisdiction, together with costs of suit in accordance with N.J.S.A. 18A:37-3.
 - a. The Principal or designee shall obtain a professional estimate of the cost of repairs and/or replacements necessitated by the vandalism.
 - b. The Principal or designee shall present the student's parent(s) with an itemized bill based on the estimated costs.
 - c. If, within thirty calendar days, the student's parent(s) has not paid the bill or made arrangements with the Principal or designee for the payment of the bill in periodic installments, the Superintendent shall inform the Board and may recommend the Board Attorney commence civil action for the amount due together with costs.
 - d. No diploma, transcript, transfer card, or report card will be issued to the student until all obligations to the Board have been met.
4. Any person who purposely defaces or damages school property with any symbol that exposes persons to violence, contempt, or hatred on the basis of any of the protected categories listed at N.J.A.C. 6A:7-1.1(a) may have committed a crime and shall be reported to the appropriate law enforcement agency in accordance with Policy and Regulation 8465; N.J.A.C. 6A:16-6.3; and the Memorandum of Agreement with Local Law Enforcement.
5. Any person who purposely or knowingly damages school district property recklessly or negligently in the employment of fire, explosives, or another dangerous means listed in accordance with N.J.S.A. 2C:17-2, or purposely or recklessly tampers

with the tangible property of the school district so as to endanger school district property, will be reported to the appropriate law enforcement agency.

6. A person convicted of an offense of criminal mischief that involves an act of graffiti may, in addition to any other penalty imposed by the Court, be required to pay the school district monetary restitution in the amount of the pecuniary damage caused by the act of graffiti and to perform community service, which may include removing the graffiti from the property, in accordance with N.J.S.A. 2C:17-3.c.- If community service is ordered by the Court, it shall be for either not less than twenty days or not less than the number of days necessary to remove the graffiti from the property.

Adopted: 26 March 2024

Notification of Juvenile Offender Case Disposition

9323 NOTIFICATION OF JUVENILE OFFENDER CASE DISPOSITION

Principals have a need to receive and have access to juvenile justice proceedings involving juveniles who are registered students in the school building. The Principal or designee shall have access to information relating to juvenile justice proceedings in accordance with N.J.S.A. 2A:4A-60.

The Principal or designee, on a confidential basis, may request from law enforcement agencies at the time of charge, adjudication, or disposition, information as to the identity of a juvenile student charged, the offense charged, the adjudication, and the disposition. The Principal or designee may inform school staff members of this information if the Principal or designee deems it appropriate for maintaining order, safety, or discipline in the school or for planning programs relevant to the juvenile's educational and social development. This information will not become part of the juvenile student's permanent school record and shall not be maintained except as authorized by regulation of the New Jersey Department of Education (NJDOE).

A law enforcement or prosecuting agency shall, at the time of a charge, adjudication, or disposition, send written notice to the Principal or designee of the school where the juvenile is enrolled, of the identity of the juvenile charged, the offense charged, the adjudication, and the disposition if:

1. The offense occurred on school property or a school bus, occurred at a school-sponsored function, or was committed against an employee or official of the school;
2. The juvenile was taken into custody as a result of information or evidence provided by school officials; or
3. The offense, if committed by an adult, would constitute a crime, and the offense:
 - a. Resulted in death or serious bodily injury or involved an attempt or conspiracy to cause death or serious bodily injury;
 - b. Involved the unlawful use or possession of a firearm or other weapon;
 - c. Involved the unlawful manufacture, distribution, or possession with intent to distribute a controlled dangerous substance or controlled substance analog;
 - d. Was committed by a juvenile who acted with a purpose to intimidate an individual or group of individuals because of race, color, religion, sexual orientation, or ethnicity; or
 - e. Would be a crime of the first, second, or third degree.

Information provided to the Principal or designee pursuant to N.J.S.A. 2A:4A-60.d. shall be treated as confidential but may be made available to such members of the staff and faculty of the school as the Principal or designee deems appropriate for maintaining order, safety, or discipline in the school or for planning programs relevant to a juvenile's educational and social development. This information will not become part of the juvenile student's permanent school record and shall not be maintained except as authorized by regulation of the NJDOE.

Law enforcement or the prosecuting agency may provide the Principal or designee with information identifying one or more juvenile students who are under investigation or have been taken into custody for the commission of any act that would constitute an offense if committed by an adult when the law enforcement or prosecuting agency determines that the information may be useful to the Principal or designee in maintaining order, safety, or discipline in the school or in planning programs relevant to the juvenile's educational and social development. Information provided in accordance with N.J.S.A. 2A:4A-60.e. shall be treated as confidential, but the Principal or designee may inform school staff members of this information if the Principal or designee deems it appropriate for maintaining order, safety, or discipline in the school or for planning programs relevant to the juvenile's educational and social development. No information provided pursuant to N.J.S.A. 2A:4A-60 shall be maintained.

The Principal or designee who requests and/or receives information as specified in this Policy shall notify the Superintendent or designee within twenty-four hours of the request being made. In accordance with N.J.S.A. 53:1-20.6, the Principal or designee shall notify the Superintendent or designee of any applicable fees associated with the request.

The school district shall comply with the NJDOE rules and regulations concerning the creation, maintenance, and disclosure of student records regarding Principal or designee notification of juvenile offender case disposition and this Policy.

N.J.S.A. 2A:4A-60

N.J.S.A. 53:1-15; 53:1-20.6

N.J.A.C. 6A:7-1.1; 6A:7-1.3

Adopted: 18 May 2004

Revised: 26 March 2024

7461 DISTRICT SUSTAINABILITY POLICY

Sustainability is defined as meeting the needs of the present without compromising the ability of future generations to meet their own needs. It considers the interrelationship of economic, social, and environmental factors that protect and enhance present and future quality of life.

The Board of Education desires to conduct its operations and make decisions with identified sustainability priorities that include at a minimum: protecting students, staff, and community from environmental harm; preparing students for the future by educating for sustainability (knowledge of concepts and practices of environmental, social, and economic responsibility and sustainability); and include an intent to preserve current and future resources.

The Board believes by incorporating sustainable practices into school policies and operations it can make an immediate impact on student health, academic performance, and teacher retention while decreasing operational costs and demands on natural resources.

The Superintendent of Schools will establish a School District Sustainability Committee to provide the Superintendent and the Board with information on the benefits of increased sustainability practices within the school district.

The Board wants to protect students, staff, school visitors, and community members from environmental harm and will strive to eliminate the use of potentially toxic and harmful substances; prepare students for the future by providing a high-quality education that support concepts and practices of environmental, social, and economic responsibility and sustainability; and preserving current and future resources by adopting practices in operations that balance environmental, social, and fiscal responsibility to protect and enhance the future quality of life.

The Board of Education authorizes the following sustainability practices to be implemented within the schools of the district:

Professional Development for Sustainability

Quality professional development of staff and Board members facilitates the effective transition to sustainability planning and practices for schools and school districts. Enhancing the knowledge of school personnel about the benefits and requirements of sustainability practices in a school setting increases the likelihood of a successful integration of sustainability into the school district's operations and promotes shared ownership of the outcomes.

The Board of Education will provide a minimum of two hours of time for professional development on sustainability topics to at least five members of the school district staff and/or members of the School District Sustainability Committee to include, but not be limited to, school Board members, district administrative staff members, teaching staff members, and support staff members.

The professional development for sustainability will provide a general understanding of the benefits of sustainable schools as well as specific information and guidance on undertaking some aspect of sustainability practices from planning to operations. The School District Sustainability Committee, Board

members, district administrators, and other school staff members will work together to identify Board members and staff members that would benefit from training on sustainability topics. Training needs will be determined based on plans to maintain, implement, or expand sustainable practices in the school district.

Once the training needs have been identified, various professional development offerings will be reviewed and evaluated to determine the learning concepts that will be included, the educational methods that will be incorporated, and the professional skills that will be imparted. Professional development that incorporates sustainability concepts across subject areas in the teaching curriculum will be a key consideration, as educating for sustainability lays the foundation for sustainable thinking and practice among students, staff, and the broader community.

The school district may choose to train multiple staff members on a particular sustainability topic, either by hosting the training internally or by sending a group to an external training event such as a professional association meeting. Outside experts or internal staff with expertise in sustainability may also be utilized to provide the training. The training hours may also be completed through webinars, online courses, or workshops. Individual staff members or Board members may be trained in different sustainability topics as relevant to their official role in the school district.

The school district will maintain sustainability training documentation that identifies the names and position of the individuals receiving training (groups of five individuals are recommended), along with the following course information: date, instructor or course provider, course description or syllabus, and course length. Course training times exclude time for breaks and meals from the two-hour training requirement. The two hour training requirement does not have to be completed at a single event. For example, two one-hour training sessions or three forty-five minute sessions would meet the time requirement. The training hours must have occurred in the twenty-four months prior to submission for Sustainable Jersey for Schools certification, if such certification is desired.

Qualifying training includes courses or workshops on a topic related to sustainability in schools, from leadership, planning, policy, and curriculum development to teaching, enrichment, food service, transportation, and facilities management.

Green Purchasing Policy

Green purchasing, also known as Environmentally Preferable Purchasing (EPP), is the coordinated purchasing of goods and services to minimize impacts on human health and the natural environment. Alternatives exist for many products used by schools that are less hazardous, save energy and water, and reduce waste.

A simple first step will be for the school district to purchase as many products as possible made from recycled content that are themselves recyclable. Green purchasing moves beyond recycled materials and also takes into consideration the raw materials, including energy and water, used to manufacture products; the production process itself; the packaging and distribution method; and the distance of transport and proximity of production.

The School Business Administrator/Board Secretary or designee will provide an outline of the standards and procedures for selecting products based on environmental criteria. The specific standards and guidelines for selecting products will be based on established environmental criteria, as well as promote the adoption of this Policy to district staff members. The district will attempt to purchase, in accordance with the provisions of applicable purchasing laws: green cleaning supplies; green cleaning equipment; recycled paper; energy efficient appliances; and/or equipment purchases and green cleaning training.

Classroom Chemical Purchase, Storage, and Disposal Policy

The Board of Education requires outdated chemicals used in the school district as part of the school district's Chemical Hygiene Plan are routinely removed from school grounds and future purchases will attempt to curtail or eliminate storage of unneeded chemicals. The School Business Administrator/Board Secretary will coordinate a lab clean-out and clean-out of outdated and unneeded chemicals every eighteen months.

Classroom chemical purchase, storage, and disposal will be in accordance with Board of Education Policy 7420 – Hygienic Management and Regulation 7420.2 – Chemical Hygiene that is in accordance with Federal and State law.

Green Cleaning Policy and Plan

A well-designed Green Cleaning Program developed by the School Business Administrator/Board Secretary or designee will be designed to reduce harmful chemical exposure and yield positive benefits for students, custodial staff, administrators, teachers, and the environment by protecting the environment; providing a healthy learning and work environment; increasing the lifespan of facilities; and protecting the health of custodial, maintenance, and building staff.

This Policy incorporates recommendations from the district's Green Cleaning Plan which will commit to procuring and using green cleaning products and green equipment, support training for custodial and maintenance staff, and describe efforts to evaluate and monitor progress. This Green Cleaning Policy will be shared with the administration, school staff members, and the broader school community. Before adopting this Green Cleaning Policy, the district will develop a Green Cleaning Plan or Green Cleaning Action Plan that will inform the Policy and support an effective program.

The school district's Green Cleaning Program will incorporate green cleaning products and equipment as well as staff training; engage parents, students, and school organizations in the program implementation; and follow a comprehensive plan that articulates strategies for key building areas including classrooms, kitchens, gymnasiums, offices, and entry systems. In addition to the use of Green Cleaning products, the district's Green Cleaning Program will incorporate technologies like microfiber cloths to reduce the use of cleaning chemicals and HEPA-filtered vacuum cleaners to promote healthy indoor air quality.

The School Business Administrator/Board Secretary or designee will establish a District Green Cleaning workgroup that includes administrators, facility manager, custodial and maintenance staff, teachers, school nurses, support staff, parents, and Green Team members, as well as other individuals interested in Green Cleaning to familiarize the team with Green Cleaning Program components, including Green Cleaning supplies and equipment, as well as the relationship to indoor air quality, chemical exposure, and cost-saving opportunities.

The development of the district's Green Cleaning Plan or Green Cleaning Action Plan will consider the following steps:

1. Complete building cleaning assessments by collecting facility and occupant information, and historical program strengths or weaknesses.
2. Create an inventory of custodial cleaning products and mechanical and non-mechanical equipment, and determine if they meet Green Cleaning standards.

3. Assess staff training and identify training needs and program resources available to support training. Determine how existing policies and procedures can be modified to utilize the wide range of Green Cleaning techniques and concurrently meet accepted levels of clean for specific areas of the facility.
4. Develop a plan with goals and strategies for cleaning procedures, Green Cleaning supplies, Green Cleaning equipment, and building facility enhancements (like expanded use and maintenance of walk-off mats at entrances). Benchmarks to guide the transition to Green Cleaning are critical due to training, product sourcing, and purchasing and staffing considerations.
5. Identify the Green Cleaning standards that will be used to purchase Green Cleaning equipment, non-mechanical equipment, and Green Cleaning custodial supplies. Possible standards include, but are not limited to:
 - a. Carpet and Rug Institute, Green Vacuum Cleaner Standards.
 - b. ISSA, Construction Industry Management Standard for Green Buildings that supports Leadership in Energy and Environmental Design (LEED) certification.
 - c. EcoLogo Certified products, services and packaging are certified for reduced environmental impact. ECOLOGO Certifications are voluntary, multi-attribute, lifecycle based environmental certifications that indicate a product has undergone rigorous scientific testing, exhaustive auditing, or both, to prove its compliance with stringent, third-party, environmental performance standards.
 - d. Environmental Protection Agency's (EPA's) Safer Choice label helps consumers, businesses, and institutional buyers identify cleaning products and others that perform well and are safer for human health and the environment.
 - e. Green Seal standard provides sustainability standards for products, services, and companies based on life-cycle research. Green Seal standards provide criteria and guidelines for manufacturers, service providers, and companies to work toward sustainability. Green Seal has 31 issued standards that cover over 375 product and service categories. Examples of Cleaning Products and Services include the GS-42 Commercial and Institutional Cleaning Services, GS-34 Cleaning and Degreasing Agents, GS-37 Green Cleaning Services, GS-40 Floor-Care Products for Industrial and Institutional Use, and GS-41 Hand Cleaners for Industrial and Institutional Use.
 - f. U.S. Green Building Council's Leadership in Energy & Environmental Design-Existing Buildings criteria; or ISSA Cleaning Industry Management Standard for Green Buildings.
 - g. Other standards that meet or exceed those listed above are also acceptable.
6. Green Cleaning Action plans may also incorporate implementation timeframes and program-monitoring requirements.

The Green Building Policy will incorporate green building measures into New Brunswick Public School's design, construction, and renovation projects, as well as the operation and maintenance of district buildings and facilities.

The Superintendent, along with Administrative staff, will ensure that new construction projects and major renovation/modernization projects align with the following Leadership in Energy and Environmental Design (LEED) frameworks.

- 1) LEED for Operations and Maintenance: Schools
- 2) LEED for Building Design and Construction: Schools

Within the scope of these frameworks, the district will focus on the following priorities.

- a) Minimizing operating cost through resource efficiency.
- b) Minimizing and or reducing the impact of district operations on the local and global environment.
- c) Leveraging opportunities to use district facilities as a living, learning laboratory for student learning.

The Business Administrator or a designated representative will report to the Board annually on the progress of the Green Building policy. The report will provide summary statistics on the number of new construction projects and/or major renovation/modernization projects designed towards the LEED framework and the district priorities incorporated into those projects, as well as other salient statistics useful in assessing the progress of this policy.

With the adoption of this policy and moving forward, the Director of Facility Design and Construction or the Capital Projects Manager responsible for the design phase of construction and renovation/modernization projects shall affirm such project(s) are designed to the aforementioned.

Promoting Physical Activity

In addition to high-quality physical education classes in the school district taught by certified and well-supported physical education teachers, multiple opportunities exist before, during, and after school to enable young people to achieve the U.S. Department of Health and Human Services' recommended sixty minutes of physical activity per day. They include: recess, physical activity breaks, before and after school programs, and the use of school facilities outside school hours.

The Healthy, Hunger-Free Kids Act of 2010 requires every school district that participates in Federal school meals programs to have a local school Wellness Policy that includes goals for physical activity. The Board of Education has adopted Policy 8505 – Local Wellness Policy/Nutrient Standards for Meals and Other Foods to meet this requirement. The Board of Education promotes a comprehensive school-based physical activity program in accordance with Board policy that will permit students to safely walk to and from school, to ride bicycles to and from school, and some of the activities and programs listed below to promote physical activities:

1. Recess: The district will provide a recess period on most school days for Kindergarten through fifth grade students;
2. Physical Activity Breaks: Teachers may periodically conduct three to five minute "physical activity breaks" or "brain energizers" and incorporate physical activity into academic lessons to help improve student performance and on-task behavior;

3. Before and After School Programs: Elementary and Middle Schools in the district will attempt to offer a minimum of two types of extracurricular programs that provide students with opportunities for physical activity beyond school hours. A high school will offer additional extracurricular programs that provide students with opportunities for physical activity beyond school hours;
4. If the district offers a before and/or after school student care program for children, either directly or through a contractor, such programs shall incorporate physical activity as a component of the daily schedule;
5. Intramural sports, which are organized sports that often emphasize fun as well as competition and involve students from the school of all skill levels who may not want to participate in an interscholastic sport;
6. Physical activity clubs that allow students to pursue specific interests or explore new activities;
7. Use of School Facilities Outside School Hours: The district may, in accordance with Board Policy, allow for the joint use of school facilities by community recreation programs offered by municipal or parks and recreation commissions, outside agencies, and/or youth-serving organizations on evenings, weekends, and during breaks in the school calendar.

Safe Routes to School

Safe Routes to School is a nationwide movement aimed at encouraging elementary and middle school students to walk or bicycle to school. The goal of New Jersey's Safe Routes to School initiative is to get children walking and bicycling to school where it is safe and to make it safe where it is not safe. In support of this initiative, the Board has adopted Policy 8505 – Local Wellness Policy/Nutrient Standards for Meals and Other Foods, Policy 8600 – Transportation, and Policy 5514 – Student Use of Vehicles. The Board of Education and the administration will collaborate with municipal, county or State transportation, land-use planning, law enforcement, and other agencies to plan, construct, and encourage the use of safe, accessible, and convenient pedestrian and bicycle routes to and from school.

The Board recognizes the benefits of students walking or riding a bicycle to school on a safe route. Understanding there may not be a safe walking or biking route to and from school for every student, this physical activity for a student is both mentally and physically beneficial.

Students walking and riding a bicycle to school will be required to comply with Board policies, all safety and school rules, and regulations. A list of conditions explaining the rules and expectations of the student and parent will be provided by the Principal or designee.

The Board of Education will post this Policy on the school district website along with samples of the district's outreach activities to staff, students, and parents notifying them of the Policy adoption. Outreach activities/materials will include district newsletter articles, email blasts, presentations/announcements at Board of Education or district-wide staff meetings, and other public events.

RESOLUTION

**TO APPROVE (1) EMPLOYEE FROM THE DEPARTMENT OF CURRICULUM &
INSTRUCTION TO ATTEND THE 54th ANNUAL RUTGERS UNIVERSITY
PUBLIC PURCHASING EDUCATIONAL FORUM IN ATLANTIC CITY, NJ
ON APRIL 23-24, 2024**

WHEREAS, the Rutgers Center for Government Services, The State University of New Jersey Annual Public Purchasing Educational Forum provides professional development; and,

WHEREAS, the travel is within the approved maximum travel amount and New Jersey State Regulations and OMB circular for approved travel; and,

WHEREAS, a waiver for overnight travel to attend an in-state conference has been approved pursuant to the State travel regulations as established by the New Jersey Department of the Treasury, Office of Management and Budget, and presented in the OMB Travel Circulars.

WHEREAS, the cost of the conference is as follows:

- | | |
|------------------------|-----------|
| • Registration | \$ 378.00 |
| • Hotel | \$ 150.00 |
| • Mileage, Tolls, Fees | \$ 173.40 |
| • Parking | \$ 70.00 |
| • Meals | \$ 88.50 |

NOW, THEREFORE, BE IT RESOLVED, the New Brunswick Board of Education hereby authorizes Denise Gerald, to attend the 54th Annual Rutgers University Public Purchasing Educational Forum from April 23-24, 2024, in Atlantic City, NJ, at a cost not to exceed \$859.90.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

RESOLUTION

**Approval of 2024-2025 Contracted Providers
for Early Childhood Education Program**

WHEREAS, there exists a Preschool Education Program Contract for the 2023-2024 school year to accommodate our three and four-year-old preschool students pursuant to the School Funding Reform Act, P.L. 2007, c.260; that requires each party shall be in compliance with all applicable Federal and State statutes and regulations.

NOW, THEREFORE, BE IT RESOLVED, that the New Brunswick Board of Education hereby approves the following contracted Child Care providers for the 2024-2025 school year:

- Campus Kids
- Catholic Charities (YES) – Paul Roberson Boulevard
- Catholic Charities (St. Lad's) – Somerset Street
- Mt. Zion CDC
- Noah's Ark
- PRAB – Howard Street
- PRAB – Drift
- PRAB – Joyce Kilmer
- PRAB – Raritan
- PRAB – Townsend
- The Tiny Tots Spot

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

Requested by: Melissa A. Parisi, Director of Early Childhood Education

RESOLUTION

Week of the Young Child (WOYC)

WHEREAS, the New Brunswick Board of Education and other local organizations, in conjunction with the National Association for the Education of Young Children, are celebrating The Week of the Young Child, April 6-12, 2024;

WHEREAS, these organizations are working to improve early learning opportunities, including early literacy programs, that can provide a foundation of learning for children in New Brunswick, NJ; and,

WHEREAS, teachers and others who make a difference in the lives of young children in New Brunswick, NJ deserve thanks and recognition; and,

WHEREAS, public policies that support early learning for all young children are crucial to young children’s futures.

NOW, THEREFORE, BE IT RESOLVED, that the New Brunswick Board of Education hereby proclaims April 6-12, 2024, as The Week of the Young Child.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

Requested by: Melissa A. Parisi, Director of Early Childhood Education

RESOLUTION

**TO APPROVE THE DISPOSAL OF DAMAGED AND OBSOLETE COMPUTER &
TECHNOLOGY EQUIPMENT TO UPCYCLE LLC**

WHEREAS, it has been recommended to the New Brunswick Board of Education to approve the disposal of obsolete computer and technology equipment; and,

WHEREAS, the district finds and declares that the equipment is no longer useful for school purposes and its best interests will be served by the recycling through Upcycle LLC., (a recycling company), and that possible payment may be made to New Brunswick Board of Education for any salvageable equipment or parts for the items listed below:

- Desktops
- Laptops
- Chromebooks
- LCD Projectors
- SmartBoards
- Printers
- Monitors
- Keyboards
- Mice
- Networking Equipment
- UPS Batteries
- Carts

NOW, THEREFORE, BE IT RESOLVED, that the New Brunswick Board of Education hereby authorizes the Business Administrator to discard the obsolete and damaged items to Upcycle LLC.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

Requested By: Andrew Levine, Director of Innovation and Technology

RESOLUTION

To Approve the Disposal of Damaged Furniture at McKinley Kindergarten Center

WHEREAS, it has been recommended to the New Brunswick Board of Education to approve the disposal of damaged school furniture from McKinley Kindergarten Center as listed below:

- 3 Executive Desk

NOW, THEREFORE, BE IT RESOLVED, that the New Brunswick Board of Education hereby authorizes the Business Administrator to discard the damaged items from McKinley Kindergarten Center.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

Requested by Kelly Mooring, Principal

RESOLUTION

**To Approve Two (2) District Employees & Two (2) Students from
Paul Robeson Community School for the Arts to Attend the
SAVE Promise Club National Youth Summit in Charlotte, North Carolina
on April 19-April 21,2024**

WHEREAS, this annual gathering of SAVE Promise Club youth leaders showcases best practices in preventing violence and helping young people feel connected, and make schools and communities safer; and,

WHEREAS, the attendees at this conference will have the opportunity to engage, and empower youth to look out for one another and prevent violence with: youth-led workshops, peer-to-peer presentations, group activities, and special guest speakers; and,

WHEREAS, the following staff members will be attending the SAVE Promise Club National Youth Summit as guest presenters:

- Violet Robinson, Principal
- Andrew Novod, SAVE Promise Advisor
- 2 Students

WHEREAS, the costs for attending the conference are as follows:

- Lodging: \$1,000 (4 people x 3 rooms)
- Meals: \$690
- Airfare: \$2,000 (estimated amount for 4 people)
- Uber: \$225

NOW, THEREFORE, BE IT RESOLVED, that the New Brunswick Board of Education approves the employees listed above to attend the SAVE Promise Club National Youth Summit Conference on April 19 - 21, 2024, at the West Charlotte High School at a total cost not to exceed \$3,915.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

Requested By: Violet Robinson, Principal

RESOLUTION

**TO APPROVE THE COLLABORATION WITH ROOSEVELT SCHOOL,
ST. PETER'S HEALTHCARE SYSTEMS & THE NEW BRUNSWICK POLICE
DEPARTMENT FOR A COMMUNITY GARDEN AT THE SUYDAM STREET
REFORMED CHURCH**

WHEREAS, the New Brunswick Board of Education wishes to continue the collaborative relationships which enhance students' educational experiences; and,

WHEREAS, the New Brunswick Board of Education supports community involvement and a garden is a great resource to use when teaching students about healthy eating and agriculture; and,

WHEREAS, the Garden Grant Program will be a collaboration with Roosevelt School, St. Peter's Healthcare System and the New Brunswick Police Department; and,

WHEREAS, the program will engage 5th grade students from Roosevelt School in a fun and educational exploration of fruits, vegetables and healthy eating by building a garden at the Suydam St. Reform Church; and,

WHEREAS, the students will visit the garden twice weekly to water and weed during the school year.

NOW, THEREFORE, BE IT RESOLVED, that the New Brunswick Board of Education approves this collaboration at no cost to the district.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

Requested by: Gisela Cancia, Roosevelt Principal

RESOLUTION

**TO APPROVE ONE (1) DISTRICT STAFF MEMBER FROM
ROOSEVELT ELEMENTARY TO ATTEND THE
NJTESOL/NJBE 2024 SPRING CONFERENCE ON MAY 29, 2024
AT THE HYATT REGENCY, NEW BRUNSWICK, NJ**

WHEREAS, the New Brunswick Board of Education supports professional development that reflects current educational standards and a more rigorous curriculum; and,

WHEREAS, the NJTESOL Spring Conference will provide training in providing high-quality professional development to everyone Bilingual/ESL Pre-K through 12th grade; and,

WHEREAS, the cost to attend this Professional Development Conference for the following staff member is as follows:

- Jaclyn Citro - \$390.00

NOW, THEREFORE, BE IT RESOLVED, that the New Brunswick Board of Education hereby approves one (1) staff member, to attend the NJTESOL/NJBE 2024 Spring Conference in New Brunswick held at the Hyatt Regency, at a cost not to exceed \$390.00.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator / Board Secretary

ADOPTED: March 26, 2024

Requested by: Gisela Cancia, Roosevelt Principal

Res. “p”

RESOLUTION

To Approve Out of District Tuition Contracts

THEREFORE BE IT RESOLVED, The New Brunswick Board of Education hereby approves the following listing of Out of District Tuition Contracts for the 2023/2024 School Year

Name of School	NJ STATE #	Special Ed Classification:	ESY 2023	Tuition Sept to June 23/24	O/T	P/T	Speech	Transportation Cost	1:1 Aide	TOTAL
Bonnie Brae	6963494164	GE		\$30,960.00						\$30,960.00
Collier Services	1228144101	ERI		\$26,280.00						\$26,280.00
Collier Services	9378795599	OHI		\$31,390.00						\$31,390.00
Edison Board of Ed.	7645459540	GE		\$7,172.08						\$7,172.08
Edison Board of Ed.	4488330985	GE		\$6,946.38						\$6,946.38
Future Foundation	2893690638	AUT							\$36,288.00	\$36,288.00
Montgomery Academy	9427932518	OHI		\$30,264.96						\$30,264.96
Piscataway Regional Day	5878506495	AUT		\$28,455.00	\$1,428.00					\$29,883.00
Somerset County	9366380448	ERI		\$58,330.00						\$58,330.00
Somerset County	4954522023	OHI		\$69,488.00						\$69,488.00

TOTAL	\$327,002.42
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Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024
res_outofdistrict_tuition for 23/24SY
Requested by Dr. Iris Forde, SSS /l. vizcaino

REVISED RESOLUTION

State of New Jersey Office of Weights and Measures

BE IT RESOLVED, that the New Brunswick Board of Education in compliance with N.J.A.S.C. 6A:26-12.3. approves the renewal applications for Weights and Measures for all district schools. The application fee is \$25.00 per scale for the 2023-2024 school year.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona,
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

(previously approved December 19, 2023)

Requested by: Ms. Marilyn Crawford, Head Nurse Health Service/**BS**

RESOLUTION

**To Approve One (1) District Employee to Attend
(NJABA) New Jersey Applied Behavior Analysis Conference
April 25- April 26, 2024**

WHEREAS, The New Jersey Applied Behavior Analysis conference will provide professional training, which will enable district BCBA to become more empowered with knowledge and skills to support district needs; and

WHEREAS, The attendee, Juliana Estrella, BCBA will have the opportunity to turnkey the training received with other staff members; and

NOW, THEREFORE, BE IT RESOLVED, that the New Brunswick Board of Education hereby authorizes Juliana Estrella to attend the Professional Development training at The Palace at Somerset, Somerset NJ on April 25- 26, 2024 at a cost not to exceed \$225.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

Requested by: Dr. Iris Forde, Asst. Superintendent for SSS/ac

RESOLUTION

**TO APPROVE THE NEW BRUNSWICK SISTER CITIES ASSOCIATION
DELEGATION TO DEBRECEN, HUNGARY**

WHEREAS, the New Brunswick Board of Education wish to provide more opportunities for the New Brunswick students to participate in New Brunswick Sister Cities exchange programs; and

WHEREAS, the New Brunswick Sister Cities Association is looking to expand participation in this delegation and the Superintendent, Dr. Aubrey Johnson has appointed the Director of Human Resources, Ms. Zuleima Perez to attend the New Brunswick Sister Cities Association Delegation to Debrecen, Hungary April 4, 2024 – April 13, 2024, as follows:

- Flight \$ 970
- Hotel \$2,000
- Meals & Incidentals \$1,000

NOW, THEREFORE, BE IT RESOLVED, the New Brunswick Board of Education approves the Director of Human Resources, Ms. Zuleima Perez to attend the New Brunswick Sister Cities Association Delegation to Debrecen, Hungary at a cost not to exceed \$3,970.00.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
School Business Administrator/Board Secretary

ADOPTED: March 26, 2024

RESOLUTION

TO APPROVE THE DEPARTMENT OF HUMAN RESOURCES TO APPLY FOR THE
TEACHER CLIMATE AND CULTURE GRANT

WHEREAS, the New Brunswick Board of Education is dedicated to seeking funding to retain quality staff by ensuring a positive work environment prioritizing equity, inclusivity and a system of support; and,

WHEREAS, the Board of Education approves the submission of the Teacher Climate and Culture grant that will provide up to \$200,000.00 to reduce administrative tasks of certified staff to create a more sustainable, healthy work environment

NOW, THEREFORE, BE IT RESOLVED, that the New Brunswick Board of Education hereby approves the application.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

Requested by: Zuleima I. Perez

RESOLUTION

To Approve Johnson Controls, Inc. Chillers Service Agreement

WHEREAS, the New Brunswick Board of Education is committed to safeguarding the assets of the school district; and

WHEREAS, Johnson Controls, Inc. proprietary HVAC systems and building controls are installed in the buildings throughout the school district; and

WHEREAS, due to the nature of the proprietary equipment, Johnson Controls, Inc. is the sole company able to service and repair the equipment and therefore exempt from bidding.

WHEREAS, the New Brunswick Board of Education will enter a three year service agreement with Johnson Controls, Inc. effective May 1, 2024 and continuing until April 30, 2027;

WHEREAS, under this approval, Johnson Controls, Inc. will provide preventative maintenance to chillers at Lord Stirling Community School and the New Brunswick Middle School, as well as any required repair work.

NOW, THEREFORE, BE IT RESOLVED, the New Brunswick Board of Education hereby approves the service agreement with Johnson Controls Inc, at a cost not to exceed \$109,736.00 for the multi-year agreement

- Year 1: May 1, 2024 - April 30, 2025: \$34,133.00
- Year 2: May 1, 2025 - April 30, 2026: \$36,523.00
- Year 3: May 1, 2026 - April 30, 2027: \$39,080.00

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

Requested by: Frank LoDolce

RESOLUTION

To Approve Johnson Controls, Inc. Controls Service Agreement

WHEREAS, the New Brunswick Board of Education is committed to safeguarding the assets of the school district; and

WHEREAS, Johnson Controls, Inc. proprietary HVAC systems and building controls are installed in the buildings throughout the school district; and

WHEREAS, due to the nature of the proprietary equipment, Johnson Controls, Inc. is the sole company able to service and repair the equipment and therefore exempt from bidding.

WHEREAS, the New Brunswick Board of Education will enter a three year service agreement with Johnson Controls, Inc. effective May 1, 2024 and continuing until April 30, 2027;

WHEREAS, under this approval, Johnson Controls, Inc. will provide preventative maintenance to district wide controls (Metasys), as well as any required repair work.

NOW, THEREFORE, BE IT RESOLVED, the New Brunswick Board of Education hereby approves the service agreement with Johnson Controls Inc., at a cost not to exceed \$188,401.00 for the multi-year agreement

- Year 1: May 1, 2024 - April 30, 2025: \$58,034.00
- Year 2: May 1, 2025 - April 30, 2026: \$62,676.00
- Year 3: May 1, 2026 - April 30, 2027: \$67,691.00

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

Requested by: Frank LoDolce

REVISED RESOLUTION

Res. "w"

TO APPROVE CHANGE ORDER FOR THE
NEW MCKINLEY COMMUNITY SCHOOL HVAC UPGRADES

WHEREAS, the New Brunswick Board of Education in accordance with the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq. advertised and solicited bids for the HVAC upgrades at McKinley Community School; and

WHEREAS, All Coast Service, Inc. submitted the lowest bid and was awarded the construction project contract in the amount of \$918,170.00; and

WHEREAS, on October 24, 2023 the Business Administrator approved change order (CO) #1 by All Coast Service, Inc. as presented by Shore Point Architecture, P.A., for an increase in the construction project by \$5,591.18.

NOW, THEREFORE, BE IT RESOLVED, that the New Brunswick Board of Education does hereby authorize Shore Point Architecture, P.A., of 108 South Main Street, Ocean Grove, NJ 07756 to execute change order AIA 001 for CO #1 with All Coast Service, Inc., for a new contract value of \$923,761.18.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024
Requested by: Frank J. LoDolce

RESOLUTION

Res. "x"

Participation in the Sustainable Jersey for Schools Certification Program

WHEREAS—The New Brunswick Board of Education seeks to continue participation in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

WHEREAS—The New Brunswick Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

WHEREAS—Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

WHEREAS—Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

WHEREAS—Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

WHEREAS—The New Brunswick Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as "Green Team"), based on the guidance of Sustainable Jersey for Schools. (See the "Create A Green Team" action. Your district "Green Team" can be designated from a pre-existing group within the district if desired.).

WHEREAS—Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

WHEREAS—The New Brunswick Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

THEREFORE, IT IS RESOLVED, that the New Brunswick Board of Education agrees to continue participate in Sustainable Jersey for Schools, and it is the board's intention to pursue certification for schools in the district.

WE HEREBY APPOINT, Frank LoDolce, Director of Facility Design and Construction, and Carla Segarra, Director of Digital Learning and Innovation, as co-leads of the District Green Team, with Mr. LoDolce as primary district liaison to Sustainable Jersey for Schools and Ms. Segarra as the alternate liaison.

WE DO HEREBY RECOGNIZE, New Brunswick Public Schools' commitment to building a sustainable school district through the implementation of Sustainable Jersey; and

WE AGREE TO, support the district's schools in completing their actions.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024
Requested by: Frank J. LoDolce

RESOLUTION

**TO APPROVE THE 54th ANNUAL RUTGERS UNIVERSITY PUBLIC PURCHASING
EDUCATIONAL FORUM IN ATLANTIC CITY, NJ**

WHEREAS, Rutgers Center for Government Services, The State University of New Jersey Annual Public Purchasing Educational Forum provides professional development for purchasing professionals; and

WHEREAS, the travel is within the approved maximum travel amount and New Jersey State Regulations and OMB circular for approved travel.

WHEREAS, a waiver for overnight travel to attend an in-state conference has been approved pursuant to the State travel regulations as established by the New Jersey Department of the Treasury, Office of Management and Budget, and presented in the OMB Travel Circulars.

WHEREAS, the cost of the conference is as follows;

- Registration \$ 583.00
- Hotel \$ 214.00
- Mileage \$ 68.00
- Tolls & Parking \$ 50.00
- Meals \$ 147.50

NOW, THEREFORE, BE IT RESOLVED, the New Brunswick Board of Education hereby authorizes Beverly Broderick, Purchasing Specialist, to attend the 54th Annual Rutgers University Public Purchasing Educational Forum from April 23-25, 2024, in Atlantic City, NJ, at a cost not to exceed \$1,062.50.

Ms. Jennifer Sevilla.
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

RESOLUTION

**To Approve Additional Parental Contract for OOD Student
Transportation for the 2023-2024 SY**

WHEREAS, the New Brunswick Board of Education is required to provide transportation to students attending an out-of-district private school for disabled; and

WHEREAS, the following parents and the district have agreed on a parental contract for student transportation for the 2023-2024 school year:

- Parent – JOV
- Parent – VD

NOW, THEREFORE, BE IT RESOLVED, the New Brunswick Board of Education hereby approves the submittal of the additional parental contracts to the Middlesex County Office of Education, at a daily rate of \$124.00 per day, for the remainder of the 2023-2024 SY.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

RESOLUTION

Res. "aa"

Revise the District Sustainable Policy To Include the Green Building Policy Sub-Section

WHEREAS—The New Brunswick Board of Education approves the revision, adoption and abolishment of policies and regulations; and

WHEREAS—The New Brunswick Board of Education adopted Policy 7461 – District Sustainability Policy on June 19, 2018.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that Policy 7461 – District Sustainability Policy be revised to include the following sub-section as presented and adopted on the first reading:

- Green Building Policy - (New Sub-Section)

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024
Requested by: Frank J. LoDolce

Resolution

To Approve Sunwest Rehab Co., LLC dba Southwest Medical & Rehab For 2023 - 2024 School Year

WHEREAS, The New Brunswick Board of Education is required to provide certain rehabilitation equipment for special education children, and;

WHEREAS, Sunwest Rehab Co., LLC dba Southwest Medical & Rehab is able to provide these medical equipment products.

NOW, THEREFORE, BE IT RESOLVED, the New Brunswick Board of Education hereby approves Sunwest Rehab Co., LLC dba Southwest Medical & Rehab to purchase medical devices and products during the 2023 - 2024 school year, at a cost not to exceed \$6,600.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona,
Business Administrator/Board Secretary

ADOPTED: Mar 26, 2024

Requested by: Marilyn Crawford , Health Service Head Nurse/BS

RESOLUTION

To Approve the 2024 Annual NJASBO Conference in Atlantic City, NJ

WHEREAS, the New Jersey Association of School Business Officials annual workshop provides professional development for administrators; and

WHEREAS, the travel is within the approved maximum travel amount and New Jersey State Regulations and OMB Circular for approved travel.

WHEREAS, a waiver for overnight travel to attend an in-state conference has been approved pursuant to the State travel regulations as established by the New Jersey Department of the Treasury, Office of Management and Budget, and presented in the OMB Travel Circulars.

WHEREAS, the cost of the conference is as follows:

➤ Registration	\$500.00
➤ Hotel	\$300.00
➤ Travel/Mileage Reimbursement	\$250.00
➤ Meals	\$200.00
➤ Total	<u>\$1,250.00</u>

NOW, THEREFORE, BE IT RESOLVED, the New Brunswick Board of Education approves the Assistant Business Administrator/Assistant Board Secretary to attend the NJASBO Annual Conference on June 5-7, 2024, in Atlantic City, NJ, at a cost not to exceed \$1,250.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

RESOLUTION

TO APPROVE SIDEBAR ADDENDUMS TO THE 2022-2025 NBEA CONTRACT

WHEREAS, the New Brunswick Board of Education has the need to update the 2022-2025 NBEA Contract; and,

WHEREAS, the New Brunswick Board of Education has negotiated the following sidebar items with the union leadership effective 2023-2025:

- Starting March 27, 2024 through June 30, 2025, new employees hired for the position of Board Certified Behavior Analyst shall be hired at 5% over the Certificated Staff Salary Guide listed in Schedule A of the 2022-2025 Contract.

NOW, THEREFORE, BE IT RESOLVED, that the New Brunswick Board of Education and the New Brunswick Education Association (NBEA) hereby approve the sidebar agreement to the 2022-2025 NBEA Contract.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

Res_sidebar_agreement

RESOLUTION

**To Approve (3) Memorandums of Understanding between
Big Brothers Big Sisters of Monmouth & Middlesex Counties
NB High School & St. Peter’s Healthcare System WorkPlace Mentoring Program,
NB High School and Livingston School, School-Based Mentoring Program &
New Brunswick PTECH and Blanquita B. Valenti Community School, School-Based
Mentoring Program for SY 2024-2025**

WHEREAS, the New Brunswick Board of Education wishes to continue the collaborative relationships which enhance students’ educational experiences; and,

WHEREAS, the Big Brothers Big Sisters Program and St. Peter’s Healthcare System (SPHS) will provide NB High School students with an SPHS mentor based on goals, life experiences, interests, personalities, etc. to enhance their educational experiences; and,

WHEREAS, the Big Brothers Big Sisters Program will match each Livingston Elementary School students with a NB High School student mentor and Blanquita B. Valenti School students with a PTECH High School student mentor to enhance students’ educational experiences; and,

WHEREAS, the Articulation Agreements detailing the collaborative programs are herein attached with a term commencing on September 1, 2024 and ending on August 31, 2025.

NOW, THEREFORE, BE IT RESOLVED, that the New Brunswick Board of Education approves the three (3) Memorandums of Understanding from Big Brothers Big Sisters of Monmouth & Middlesex Counties for a total cost not to exceed \$30,000.00.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024

Submitted By: Virginia L. Hill, Assistant Superintendent of Curriculum & Instruction (djg)

RESOLUTION

WHEREAS, the New Brunswick Board of Education has been presented with a Deed conveying the property adjacent to New Brunswick High School, Block 558, Lot 9 to the Board for the nominal sum of \$1.00;

WHEREAS, this conveyance has been arranged by agreement with the City of New Brunswick;

WHEREAS, the Board of Education has reviewed the terms of the agreement and finds it to be in the best interest of the school district;

NOW, THEREFORE, BE IT RESOLVED, that the New Brunswick Board of Education hereby accepts the Deed conveying the aforementioned property to the Board for the sum of \$1.00.

Ms. Jennifer Sevilla
Board President

Ms. Dorenia D. Villalona
Business Administrator/Board Secretary

ADOPTED: March 26, 2024